



RULES FOR EXTRACURRICULAR ACTIVITIES

Lycée Français de Jérusalem

Year 2022-2023

Extracurricular activities are organized by the Association of Friends of the Lycée Français de Jérusalem (AALFJ) within the Lycée Français de Jérusalem. They are reserved for children who are members of the AALFJ. Children will not be able to start their activity until they have paid for the extra-curricular activities.

The parents' contact persons are the coordinators of the extra-curricular activities: Cara GILBERT and Angela PREVOT.

Final registration for an activity is a yearly commitment. If a child wishes to stop an activity or change activities during the year, parents must notify the extracurricular activities coordinators by email at aalfjerusalem@gmail.com. Changes in activities must be justified and only one change per child is accepted.

In the event of a force majeure (governmental measures, etc.), the sessions will be cancelled and not reimbursed. In case of absence of a teacher, your children will be taken in charge by a substitute or in another activity.

Activities will begin on **Monday, October 3, 2022** and will end on **Thursday, June 15, 2023**. The activities follow the school vacation schedule of the Lycée Français de Jérusalem. The list of children registered for school activities and the class in which the activity will take place will be posted next to the sports field on Monday, October 3, 2022. For the first week, members of the Friends Association will be there to guide the kindergarten and elementary school children to the right classrooms. Kindergarteners will be accompanied throughout the year by the teachers.

1- SCHEDULES, ATTENDANCE

After-school activities schedule: in kindergarten, elementary and middle/high school, activities will take place from **2:45 to 3:45 pm**.

Children are under the responsibility of the activity leaders until the end of the activity. **We ask that parents pick up their children on time.** For safety reasons, it is strictly forbidden for kindergarten and elementary children registered for activities to leave the school without an adult present. **After 3:45 p.m., kindergarten and elementary school children will be directed to the school's daycare center, for which a fee is charged,** as no child is allowed to remain in the playground without parental supervision after the activity.

The teachers have at their disposal the lists of children registered for the activities. The teachers call the roll at each session. **In the event of absences, parents must inform the activity teacher or one of the AES coordinators.** In the case of repeated absences, the Friends Association reserves the right to contact the parents and consider removing the child from the activity.

Children will not be allowed to leave the activity before the end of the activity unless special permission is given by the parents.

2- BEHAVIOUR, RESPECT

The registration of a child in an activity implies that the child respects the following rules:

- Be punctual and diligent,
- Respect the rules of life and/or operation defined by the instructor of the activity in which he/she is registered,

- Respect his/her classmates as well as the activity teacher,
- Take care of the material provided during the activity as well as the premises used,
- For sports activities, be fit to practice the chosen sport,
- For sports activities, wear the appropriate clothing for the activity, use the equipment requested and/or provided by the activity leader and show fair play.

Any child whose behaviour has been judged by the activity teacher to be disrespectful, unsportsmanlike or dangerous will be reported to the parents by the teacher himself or the after-school activity coordinators. After two warnings, the Friends Association reserves the right to refuse to keep a child if he/she disrupts the activity.

3- CONTACT

It is essential that each parent has filled in their phone number and email address when they join AALFJ.

During the year, any change concerning the AES will be communicated as soon as possible to the parents. For any questions, parents can contact one of the two AES coordinators directly in the school yard or by email at aalfjerusalem@gmail.com.

4- EXTRACURRICULAR ACTIVITIES PAYMENT

The fee for each activity is 800 NIS or 900 NIS for activities requiring the purchase of materials (baking, art workshops...).

Families with scholarships pay half the price of the activity but the full cost of materials.

As the activity fees are fixed, no absence will be reimbursed.

Payment is due in full at the time of registration. When this is not possible, payment can be made in two instalments. However, due to the difficulties encountered last year in regularizing the second payment, this year, children will not be accepted in activity until the parents have regularized the second payment by February 9, 2023 at the latest.

Families leaving the school during the school year will be reimbursed for the remaining activities.

5- ACCIDENT

In case of an accident during the activity, the instructor will give first aid to the child and will keep him/her under surveillance. A first aid kit is available to the activity teachers. The teacher will inform the parents to come and get the child. The teacher is not authorized to accompany an injured child to the hospital so as not to leave the other children unsupervised. Children are covered by the Lycée's insurance while they are on the premises.

6- PERSONAL BELONGING

The AALFJ declines all responsibility in case of loss or theft. The AALFJ is authorized to confiscate any dangerous object brought by a child so that the activity takes place in the best possible conditions.

Date and signature of parent(s) preceded by the words "read and approved",

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